

APPENDIX

Attention of the Members is invited to the following:

1. Members may elect not more than 15 Members for the Managing Committee (Board of Directors) to hold office until they become due for retirement at the next Annual General Meeting.
2. The election to elect not more than 15 Members of the Managing Committee (Board of Directors) will be conducted by Remote e-voting and Electronic voting system. The Electronic voting system for both the businesses i.e. Ordinary business and Special business shall be conducted on **Wednesday 25<sup>th</sup> September 2024** from the start of Annual General Meeting and remain open for four (4) hours. The Electronic voting system for all the Items i.e. Item No. 1 to Item No. 14 will start together.
3. Nomination Forms for the post of a Member in the Managing Committee (Board of Directors) alongwith Form No. DIR-8 & Form No. DIR-2 may be collected in person by the proposed candidate or any person on his/her behalf from the Registered Office of the Company (Club), free of cost, during the business hours from 10.00 A.M. (IST) to 5.15 P.M. (IST) Monday to Friday and from 10.00 A.M. (IST) to 1.00 P.M. (IST) on Saturday. The member can also download the Nomination Form, Form No. DIR-8 & Form No. DIR-2 from the website of the Company (Club) i.e. www.radioclub.in . The last date for filling and submitting Nomination Forms along with Form No. DIR-8 and Form No. DIR-2 is 1.00 P.M. (IST) on **Friday 6<sup>th</sup> September 2024**. The member can also send a scanned copy of the Nomination Form duly filled & signed by him/her along with scanned copy of Form No. DIR-8 & Form No. DIR-2 by email to the company's (club's) email address mentioned in page 1 of this Report from his / her email address registered with the Company (Club) and declaration letter that the scanned copies are of the original documents. Nomination Forms for the post of a Member in the Managing Committee (Board of Directors) shall not be accepted after 1.00 P.M. (IST) on **Friday 6<sup>th</sup> September 2024**. It may be noted that no request for submitting the Nomination Form by any other mode except physical submission or by email registered with the Company (Club) will be entertained by the Company (Club).
4. As per section 160 of the Companies Act, 2013, a person proposed for appointment to the office of a Member of the Managing Committee (Board of Directors) has to deposit ₹.1,00,000/- (Rupees One Lakh only) alongwith the Nomination Form, DIR-8 & DIR-2 Form. This amount of ₹.1,00,000/- (Rupees One Lakh only) should be deposited by DD/ Banker's Cheque /Pay Order/ NEFT/ RTGS only in favour of "**THE BOMBAY PRESIDENCY RADIO CLUB LIMITED**". If the payment is made by NEFT/ RTGS then details of the said payment should be furnished alongwith the Nomination Form. The Nomination Form shall be accepted only after scrutiny by the Company's (Club's) admin staff. In case Nomination Form is found invalid it will be rejected and the amount of deposit will be returned or refunded as the case may be.

NEFT / RTGS Details:

Beneficiary Name: The Bombay Presidency Radio Club Limited

Bank Name: HDFC BANK

Type of Account: Current Account

Branch: SBS Road, Colaba

Account No.: 00852300000028

IFSC Code: HDFC0000085

Email address: admin@radioclub.co.in

5. The deposit of ₹. 1,00,000/- (Rupees One Lakh Only) is refundable if the candidate is elected as Member of the Managing Committee (Board of Directors) or gets more than 25% of total valid votes cast. However, a person retiring by rotation and seeking re-election as a Member of the Managing Committee (Board of Directors) is not required to deposit the said amount.
6. Form No. DIR-8 and DIN (Director Identification Number) have to be submitted alongwith the Nomination Form because as per Section 152 (4) of Companies Act, 2013, every person proposed to be appointed as a Member of the Managing Committee (Board of Directors) shall furnish Director Identification Number issued by the Ministry of Corporate Affairs and a declaration that he/she is not disqualified for the said appointment in the Form No. DIR-8 i.e. Intimation by Director pursuant to Section 164 (2) and Rule 14 (1) of Companies (Appointment and Qualification of Directors) Rules, 2014. In case a member is unable to submit the said DIR-8 Form personally, he / she can submit the same from his / her email address registered with the Company (Club), with a declaration that the scanned copy is of the original Form DIR-8 duly signed by him / her to the email address of the company (club) mentioned in page 1 of this Report. On receipt of Form No. DIR-8 and DIN (Director Identification Number) the same will be scrutinized by the admin staff of the Company (Club). In case if Form No. DIR-8 is found invalid, the Nomination Form for the said candidate will stand automatically rejected.
7. Form No. DIR-2 and DIN (Director Identification Number) has to be submitted alongwith the Nomination Form because as per Section 152(5) of Companies Act, 2013 read with Rule 8 of Companies (Appointment and Qualification of Directors) Rules, 2014, a person appointed as Member of the Managing Committee (Board of Directors) shall not act as Member of the Managing Committee (Board of Directors) unless he/she gives his/her consent to hold office as Member of the Managing Committee (Board of Directors) in Form DIR-2 i.e. Consent to act as a director of a company pursuant to section 152(5) and Rule 8 of Companies (Appointment and Qualification of Directors) Rules, 2014. In case a member is unable to submit the said DIR-2 Form personally, he / she can submit the same from his / her email address registered with the Company (Club), with a declaration that the scanned copy is of the original Form DIR-2 duly signed by him/her to the email address of the Company (Club) mentioned in page 1 of this Report. On receipt of Form No. DIR-2 and DIN (Director Identification Number) the same will be scrutinized by the admin staff of the Company (Club). In case if Form No. DIR-2 is found invalid, the Nomination Form for the said candidate will stand automatically rejected.
8. The Candidates, who desire to withdraw their Nomination, if any, for the post of a Member in the Managing Committee (Board of Directors), are required to do so on or before closing time of the Company (Club) office i.e. 1.00 P.M. (IST) on **Monday 9<sup>th</sup> September 2024**. Members can withdraw their Nomination by sending an email to the company's (club's) email address mentioned in page 1 of this Report from their email address registered with the Company (Club). As an alternative they can also withdraw their Nomination by submission in writing in person by the proposed candidate to the Registered Office of the Company (Club), No request for the withdrawal of Nomination shall be accepted after 1.00 P.M. (IST) on **Monday 9<sup>th</sup> September 2024**.
9. The Members of the Company (Club) are further requested to pay their dues, in arrears, if any for the period ending **31<sup>st</sup> May 2024** in full latest by the cut off date **Friday 6<sup>th</sup> September 2024**, during the business hours latest by 5.15 P.M. (IST) in accordance with the applicable provisions of the Companies Act, 2013, and Articles of Association of the Company (Club). As per applicable provisions of Articles of Association and applicable provisions of Companies Act, 2013, in case of default, no Member shall be eligible to attend through VC /OAVM and / or to be present and/or to vote by Remote e-voting means or at the Annual General Meeting by Electronic voting system, or to be reckoned in a quorum unless all the subscription, debts and bills of member upto the end

of the third calendar month preceding the calendar month in which the Meeting is held, i.e. dues upto **31<sup>st</sup> May 2024** have been paid by the member by **Friday 6<sup>th</sup> September 2024**, during the business hours latest by 5.15 P.M. (IST).

#### **10. Procedure for voting by Electronic means:**

##### **Information and other instructions relating to Remote e-voting and Electronic voting system are as under:**

The business set out in the Notice will be transacted through Remote E-voting and Electronic voting system during the Annual General Meeting. The Company (Club) is providing facility for voting by Electronic voting system during the Annual General Meeting held through Video Conferencing.

- (i) The Ministry of Corporate Affairs (MCA) allowed conducting Annual General Meetings (AGMs) through video conferencing (VC) or Other Audio Visual Means (OAVM) vide Circular No. 14/2020 dated April 8, 2020, Circular No.17/2020 dated April 13, 2020, Circular No. 20/2020 dated May 05, 2020 and Circular No. 02/2021 dated January 13, 2021 prescribing the procedures and manners of conducting the Annual General Meeting through VC / OAVM mode. The aforesaid facility of holding Annual General Meeting through VC/ OAVM mode was further extended upto 31.12.2022 vide MCA circular No. 02/2022 dated May 05, 2022. The aforesaid facility of holding Annual General Meeting (AGM) through VC/OAVM had been further extended upto 30.09.2023 vide MCA circular No. 10/2022 dated December 28, 2022. The aforesaid facility of holding Annual General Meeting (AGM) through VC/OAVM has been further extended upto 30.09.2024 vide MCA circular No. 09/2023 dated September 25, 2023. In view of the further extension of facility of holding Annual General Meeting through VC/OAVM mode, the Company (Club) is availing the said facility for the Annual General Meeting for the year ended 31.03.2024 also. Therefore, the forthcoming 100th Annual General Meeting will be held through Video Conferencing (VC) or Other Audio Visual Means (OAVM). Hence, Members can attend and participate in the ensuing Annual General Meeting through VC/OAVM.
- (ii) The Annual General Meeting is being held pursuant to the MCA Circulars through VC / OAVM, physical attendance of Members has been dispensed with.
- (iii) Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of Companies (Management and Administration) Rules, 2014, substituted by Companies (Management and Administration) Amendment Rules, 2015 vide MCA notification dated 19<sup>th</sup> March, 2015 and MCA Circulars dated 08<sup>th</sup> April, 2020, 13<sup>th</sup> April, 2020, 05<sup>th</sup> May, 2020, 13<sup>th</sup> January, 2021, 05<sup>th</sup> May, 2022, 28<sup>th</sup> December, 2022 & 25<sup>th</sup> September, 2023 the Company (Club) is providing facility of Remote e-voting and Electronic voting system facility at the Annual General Meeting to its Members in respect of the business to be transacted at the Annual General Meeting. For this purpose, the Company (Club) has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through Electronic means, as the authorized e-voting's agency. The facility of casting votes by a member using Remote e-voting as well as the Electronic voting system on the date of the Annual General Meeting will be provided by Central Depository Services (India) Limited (CDSL).
- (iv) The Members can join the Annual General Meeting in the VC / OAVM mode 30 minutes before the scheduled time of the Annual General Meeting i.e. at 12.30 P.M. (IST) and till the time of the conclusion of the meeting by following the procedure / instructions mentioned

in Point No. 12. The facility of participation at the Annual General Meeting through VC / OAVM will be made available to atleast 1000 members on first come first served basis. This will not include members of Managing Committee (Board of Directors) who are allowed to attend the Annual General Meeting without restriction on account of first come first served basis. The members can attend and participate in the Annual General Meeting through VC/ OAVM facility.

- (v) Members who would like to express their views / ask questions during the meeting must register themselves as a speaker by sending their request by email from their email addresses registered with the Company (Club) to the email address of the Company (Club) mentioned in page 1 of this report in advance i.e. latest by 1.00 P.M. (IST) on **Saturday 14<sup>th</sup> September 2024** mentioning their name, membership number, and mobile number from email address registered with the Company (Club) and no request for the same will be entertained thereafter under any circumstances. The members who do not wish to speak during the Annual General Meeting but have queries may send their queries in advance by email from their email address registered with the Company (Club) i.e. latest by 1.00 P.M. (IST) on **Friday 6<sup>th</sup> September 2024** mentioning their name, membership number, email address, mobile number to the email address of the Company (Club) mentioned in page 1 of this report. These queries will be replied by the Company (Club) suitably by email. The Company (Club) reserves the right to restrict the number of questions and number of speakers, as appropriate for smooth conduct of Annual General Meeting. The Link for joining the Annual General Meeting as speakers will be provided by the Company (Club) to the concerned member on their email address registered with the Company (Club) via email before the date of Annual General Meeting i.e. **Wednesday 25<sup>th</sup> September 2024**.
- (vi) The quorum for the Annual General Meeting shall be ascertained on the basis of number of members attending the Annual General Meeting through VC / OAVM in accordance with Section 103 of Companies Act, 2013 read with Article 46 of Articles of Association.
- (vii) In compliance with the aforesaid Ministry of Corporate Affairs (MCA) Circulars, the Notice calling the Annual General Meeting alongwith the Annual Report 2023-2024 is being sent **ONLY THROUGH** electronic form to those members whose email addresses are registered with the Company (Club). Members may note that the Notice and Annual Report 2023-2024 will also be available on the website of the Company (Club) i.e. [www.radioclub.in](http://www.radioclub.in) The Annual General Meeting Notice is also disseminated on the website of Central Depository Services (India) Limited (CDSL) (agency for providing the Remote e-voting facility and Electronic voting system during the Annual General Meeting) i.e. [www.evotingindia.com](http://www.evotingindia.com)
- (viii) Members whose email addresses are not registered with the Company (Club) can register the same by sending a request to the Company (Club) by mentioning the name, membership number, date of birth, address etc. After receipt of request from members, the Company (Club) will check in their database of members and register the said email address in their record.
- (ix) The Annual General Meeting is being convened through VC / OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated April 8, 2020, MCA Circular No. 17/2020 dated April 13, 2020, MCA Circular No. 20/2020 dated May 05, 2020, MCA Circular No. 02/2021 dated January 13, 2021, MCA Circular No. 02/2022 dated May 05, 2022, MCA Circular No. 10/2022 dated December 28, 2022 and MCA Circular No. 09/2023 dated September 25, 2023.
- (x) The members who have cast their vote by Remote e-voting may also attend the Annual General Meeting but shall not be entitled to cast their vote again.

- (xi) Since the Annual General Meeting will be held through VC / OAVM, the Route Map is not annexed in this Notice.

#### 11. INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER:

- i. The members may cast their votes using a Remote e-voting system from a place other than the venue of the Meeting. The User ID & Password for Remote e-voting and Electronic voting system will be the same and will be provided to the members directly by M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) via email to those members whose email addresses are registered with the Company (Club) & also to all the members by post to their postal address registered with the Company (Club).
- ii. The Remote e-voting period begins on **Friday 20<sup>th</sup> September 2024** from 9.00 A.M. (IST) and ends on **Tuesday 24<sup>th</sup> September 2024** at 5.00 P.M. (IST). The Remote e-voting module shall be disabled for voting thereafter. During this period members of the Company (Club) whose name is recorded in the Register of Members, as on the cut-off date i.e. **Friday 6<sup>th</sup> September 2024** only shall be entitled to cast their vote electronically.
- iii. Cut-off date is **Friday 6<sup>th</sup> September 2024** (not earlier than seven days before the date of Annual General Meeting (AGM) for determining the eligibility to vote by Remote e-voting or Electronic voting system in Annual General Meeting) in accordance with the applicable provisions of Companies Act, 2013.
- iv. Members who have not received / misplaced their User Id & Password directly sent by M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) for Remote e-voting / Electronic voting system, can email to the company's (club's) email address mentioned in page 1 of this report their Name & Membership Number from their registered Email Address registered with the Company (Club) requesting for re-sending their User Id & Passwords latest Five days prior to start of Remote e-voting on or before 1.00 P.M. (IST) i.e. closure of business hours of the Company (Club) on **Saturday 14<sup>th</sup> September 2024** and no request for the same will be entertained thereafter under any circumstances. The Members whose Email Address is not registered with the Company (Club), can send their written request to the Company (Club) for re-sending their User Id & Password latest ten days prior to start of Remote e-voting on or before 1.00 P.M. (IST) i.e. closure of business hours of the Company (Club) on **Monday 9<sup>th</sup> September 2024** and ensure that the same is received by the Company (Club) latest by **Monday 9<sup>th</sup> September 2024** on or before 1.00 P.M. (IST) i.e. closure of business hours of the Company (Club) and no request for the same will be entertained thereafter under any circumstances. The same shall be duly forwarded to M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) and the User Id & Password will be re-sent to the concerned members directly by M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) via email to those members whose email addresses are registered with the Company (Club) & also by post to their postal address registered with the Company (Club).
- v. The Members should log on to the e-voting website i.e. [www.evotingindia.com](http://www.evotingindia.com) during the voting period.
- vi. Click on Shareholders / Members.
- vii. Next Enter your User ID provided to you directly by M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) by email registered with the Company (Club) / by Post.
- viii. Next enter the Image Verification as displayed and Click on Login.
- ix. Next Enter your Password provided to you directly by M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) by email registered with the Company (Club)/ by Post.

- x. After entering these details appropriately, click on “SUBMIT” tab.
- xi. Click on the EVSN of **THE BOMBAY PRESIDENCY RADIO CLUB LIMITED** on which you choose to vote.
- xii. On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES / NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiii. Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- xiv. After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- xv. Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- xvi. In case of election voting, On the voting page, you will see “Candidate Selection Option” and Click on Radio Button to select the candidate of your choice.
- xvii. After selecting the Candidate, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote. Do not vote for more than 15 candidates in total.
- xviii. Once you “CONFIRM” your vote on the Candidate, you will not be allowed to modify your vote.
- xix. You can also take a print out of the Remote e-voting done by you by clicking on “Click here to print” option on the Remote e-voting page.
- xx. In case of any grievances / queries or issues regarding operational aspects connected with facility for voting by Remote e-voting and Electronic voting system, Members may contact the following address: Mr. Rakesh Dalvi - Senior Manager, Central Depository Services (India) Limited, Marathon Futurex, A Wing, 25<sup>th</sup> Floor, Mafatlal Mills Compound, N. M. Joshi Marg, Lower Parel (E), Mumbai - 400013. Phone No. 1800225533; E-mail: helpdesk.evoting@cdslindia.com
- xxi. The members would be able to cast their votes during the Annual General Meeting through Electronic voting system if they have not availed the Remote e-voting facility. If the vote is cast through Remote e-voting facility, then the members would not be permitted to exercise their voting right during the Annual General Meeting. The Remote e-voting facility and voting by Electronic voting system during the Annual General Meeting will be provided by Central Depository Services (India) Limited (CDSL).

**12. INSTRUCTIONS FOR MEMBERS ATTENDING THE ANNUAL GENERAL MEETING THROUGH VIDEO CONFERENCING (VC)/ OTHER AUDIO VISUAL MEANS (OAVM):-**

- (i) Members will be provided with a facility to attend the Annual General Meeting through VC / OAVM through the Central Depository Services (India) Limited (CDSL) Electronic voting system. Facility of joining the Annual General Meeting through VC / OAVM shall open 30 minutes before the time scheduled for the Annual General Meeting.

- (ii) The facility of participation at the Annual General Meeting through VC / OAVM will be made available to at least 1000 members on first come first served basis. This will not include members of Managing Committee (Board of Directors) who are allowed to attend the Annual General Meeting without restriction.
- (iii) Members may access the same at <https://www.evotingindia.com> under shareholders / members login by using the Remote e-voting credentials. The link for VC / OAVM will be available in shareholder / members login where the EVSN of Company (Club) will be displayed.
- (iv) Members are encouraged to join the Meeting through Desktops/ Laptops / IPads for better experience.
- (v) Further members will be required to use Internet with a good speed to avoid any disturbance during the meeting.
- (vi) Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio / Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- (vii) Members who would like to express their views / ask questions during the meeting must register themselves as a speaker by sending their request by email from their email addresses registered with the Company (Club) to the email address of the Company (Club) mentioned in page 1 of this report in advance i.e. latest by 5.15 P.M. (IST) on **Saturday 14<sup>th</sup> September 2024** mentioning their name, membership number, and mobile number from email address registered with the Company (Club) and no request for the same will be entertained thereafter under any circumstances. The members who do not wish to speak during the Annual General Meeting but have queries may send their queries in advance by email from their email address registered with the Company (Club) i.e. latest by 1.00 P.M. (IST) on **Friday 6<sup>th</sup> September 2024** mentioning their name, membership number, email address, mobile number to the email address of the Company (Club) mentioned in page 1 of this report. These queries will be replied by the Company (Club) suitably by email. The Company (Club) reserves the right to restrict the number of questions and number of speakers, as appropriate for smooth conduct of Annual General Meeting. The Link for joining the Annual General Meeting as speakers will be provided by the Company (Club) to the concerned member on their email address registered with the Company (Club) via email before the date of Annual General Meeting i.e. **Wednesday 25<sup>th</sup> September 2024**.
- (viii) Those Members who have registered themselves as a speaker will only be allowed to express their views / ask questions during the meeting.
- (ix) The members are also requested to refer instructions given in Point No. 13 and Point No. 13A.

**13. GENERAL INSTRUCTIONS FOR MEMBERS FOR ELECTRONIC VOTING SYSTEM DURING THE ANNUAL GENERAL MEETING FOLLOWED BY ELECTIONS ARE AS UNDER:-**

- (i) The election to elect not more than 15 Members of the Managing Committee (Board of Directors) will be conducted by Remote e-voting and Electronic voting system. The Electronic voting system for both the businesses i.e. Ordinary business and Special business shall be conducted on **Wednesday 25<sup>th</sup> September 2024** from the start of Annual General Meeting and remain open for four (4) hours. The Electronic voting system for all the Items i.e. Item No. 1 to Item No. 14 will start together.

- (ii) Only those members, who are present in the Annual General Meeting through VC / OAVM facility and have not cast their vote on the Resolutions through Remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through Electronic voting system available during the Annual General Meeting.
  - (iii) If any Votes are cast by the members through the Electronic voting system available during the Annual General Meeting and if the same members have not participated in the meeting through VC / OAVM facility, then the votes cast by such member shall be considered invalid as the facility of Electronic voting system during the meeting is available only to the members attending the meeting.
  - (iv) Members who have voted through Remote e-voting will be eligible to attend the Annual General Meeting. However, they will not be eligible to vote at the Annual General Meeting.
  - (v) If members have any queries or issues regarding attending Annual General Meeting & Electronic voting from the Electronic voting System, you may refer the Frequently Asked Questions (“FAQs”) and Electronic voting system manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)
13. (A) **DETAILED INSTRUCTIONS FOR MEMBERS FOR ELECTRONIC VOTING SYSTEM DURING THE ANNUAL GENERAL MEETING FOLLOWED BY ELECTIONS ARE AS UNDER: -**
- (i) The members may cast their votes using the Annual General Meeting Electronic voting system from a place other than the venue of the Meeting. The User ID & Password for the Electronic voting system will be provided to the members directly by M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) via email to those members whose email addresses are registered with the Company (Club) & also to all the members by post to their postal address registered with the Company (Club). The user id and password for Remote e- voting before the Annual General Meeting and Electronic voting system at the Annual General Meeting shall be the same.
  - (ii) Members who have not received / misplaced their User Id & Password directly sent by M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) for Remote e-voting / Electronic voting system, can email to the company’s (club’s) email address mentioned in page 1 of this report their Name & Membership Number from their registered Email Address registered with the Company (Club) requesting for re-sending their User Id & Passwords latest Five days prior to start of Remote e-voting on or before 1.00 P.M. (IST) i.e. closure of business hours of the Company (Club) on **Saturday 14<sup>th</sup> September 2024** and no request for the same will be entertained thereafter under any circumstances. The Members whose Email Address is not registered with the Company (Club), can send their written request to the Company (Club) for re-sending their User Id & Password latest ten days prior to start of Remote e-voting on or before 1.00 P.M. (IST) i.e. closure of business hours of the Company (Club) on **Monday 9<sup>th</sup> September 2024** and ensure that the same is received by the Company (Club) latest by **Monday 9<sup>th</sup> September 2024** on or before 1.00 P.M. (IST) i.e. closure of business hours of the Company (Club) and no request for the same will be entertained thereafter under any circumstances. The same shall be duly forwarded to M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) and the User Id & Password will be re-sent to the concerned members directly by M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) via email to those members whose email addresses are registered with the Company (Club) & also by post to their postal address registered with the Company (Club).
  - (iii) The election to elect not more than 15 Members of the Managing Committee (Board of Directors) will be conducted by Remote e-voting and Electronic voting system. The Electronic voting system for both the businesses i.e. Ordinary business and Special business



shall be conducted on **Wednesday 25<sup>th</sup> September 2024** from the start of Annual General Meeting and remain open for four (4) hours. The Electronic voting system for all the Items i.e. Item No. 1 to Item No. 14 will start together.

- (iv) Cut-off date is **Friday 6<sup>th</sup> September 2024** (not earlier than seven days before the date of Annual General Meeting (AGM) for determining the eligibility to vote by Remote e-voting or Electronic voting system in Annual General Meeting) in accordance with the applicable provisions of Companies Act, 2013.
- (v) The Members should log on to the e-voting website i.e. [www.evotingindia.com](http://www.evotingindia.com)
- (vi) Click on Shareholders / Members.
- (vii) Next Enter your User ID provided to you directly by M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) by email registered with the Company (Club) / by Post.
- (viii) Next enter the Image Verification as displayed and Click on Login.
- (ix) Next Enter your Password provided to you directly by M/s. Purva Sharegistry (India) Pvt Ltd (R & T Agent) by email registered with the Company (Club) / by Post.
- (x) After entering these details appropriately, click on “SUBMIT” tab.
- (xi) Click on the live streaming link and follow the instructions as displayed on the Screen.
- (xii) A new window will open with the Live Streaming of the Annual General Meeting.
- (xiii) Members who do not click on the Live Streaming Link will not be allowed to Vote.
- (xiv) To Vote go back to [www.evotingindia.com](http://www.evotingindia.com) and return to the EVSN screen.
- (xv) Click on the EVSN of **THE BOMBAY PRESIDENCY RADIO CLUB LIMITED** on which you choose to vote.
- (xvi) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xvii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xviii) After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xix) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xx) In case of election voting, On the voting page, you will see “Candidate Selection Option” and Click on Radio Button to select the candidate of your choice.
- (xxi) After selecting the Candidate you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote. Do not vote for more than 15 candidates in total.
- (xxii) Once you “CONFIRM” your vote on the Candidate, you will not be allowed to modify your vote.
- (xxiii) You can also take a print out of the Electronic voting done by you by clicking on “Click here to print” option on the Electronic voting page.
- (xxiv) In case of any grievances / queries or issues regarding operational aspects connected with facility for voting by Remote e-voting and Electronic voting system, Members may contact the following address: Mr. Rakesh Dalvi- Senior Manager, Central Depository Services

(India) Limited, Marathon Futurex, A Wing, 25th Floor, Mafatlal Mills Compound, N. M. Joshi Marg, Lower Parel (E), Mumbai - 400013. Phone No. 1800225533; E-mail: helpdesk.evoting@cdslindia.com

- (xxv) Only those members, who have entered the Live Streaming Link at the Annual General Meeting through VC/OAVM facility and have not casted their vote on the Resolutions through Remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through Electronic voting system available during the Annual General Meeting.
- (xxvi) If any Votes are cast by the members through the Electronic voting system available during the Annual General Meeting and if the same members have not participated in the meeting through VC / OAVM facility, then the votes cast by such member shall be considered invalid as the facility of Electronic voting during the meeting is available only to the members attending the meeting.
- (xxvii) Members who have voted on the resolutions through Remote e-voting will be eligible to attend the Annual General Meeting. However, they will not be eligible to vote at the Annual General Meeting.
14. The Scrutinizer shall immediately after the conclusion of voting at the Annual General Meeting, unblock the votes cast through Electronic voting system during the Annual General Meeting and thereafter unblock the votes cast through Remote e-voting in the presence of at least two witnesses not in employment of the Company (Club) and make, not later than three days of conclusion of the meeting a consolidated scrutinizer's report of the votes cast in favour or against, to the Chairman or to any Director or Officer who may be authorized by the Chairman for this purpose. The Scrutinizer shall download the result from the Electronic voting system using his authorized login provided by Central Depository Services (India) Limited (CDSL).
15. The Result of the voting shall be declared by the Chairman or any person authorised by the Chairman on or after the receipt of consolidated scrutinizer's report. The result along with the scrutinizer's report will be placed on the Notice Board of the Company (Club), website of the Company (Club) i.e. [www.radioclub.in](http://www.radioclub.in) and on the website of the Central Depository Services (India) Limited (CDSL) i.e. [www.evotingindia.com](http://www.evotingindia.com)
16. Subject to receipt of requisite number of votes, the Resolution shall be deemed to be passed on the date of the Annual General Meeting i.e. **Wednesday 25th September 2024**.
17. Full Annual Report along with the accounts for F.Y. 2023-24 will be available on the website of the Company (Club) i.e. [www.radioclub.in](http://www.radioclub.in) and Central Depository Services (India) Limited CDSL's website i.e. [www.evotingindia.com](http://www.evotingindia.com)

**By Order Of The Managing Committee (Board of Directors)  
Of The Bombay Presidency Radio Club Limited.**

Sd/-  
**Prakash Chetan Mirchandani**  
DIN: 01932838

Sd/-  
**Shailesh Lachhmandas Sukhija**  
DIN: 05119907

**Jt. Hon. Secretaries**

**Place: Mumbai.**

**Dated: June 28, 2024**